



## Cleaning of DB440 (CL2 Facility)

### 1. Purpose:

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To provide instruction on how to properly clean and disinfect DB440.

### 2. Scope:

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Applies to all custodial staff

### 3. Prerequisites:

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WHMIS

### 4. Responsibilities:

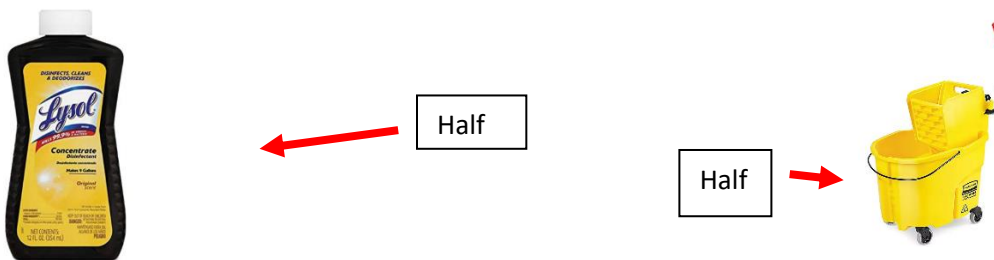
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It is the responsibility of custodial staff to follow this SOP.

### 5. Procedure:

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- 1) Always wear the appropriate protective equipment as provided by your supervisor to clean.
- 2) Custodians should only enter the laboratories if they have been properly trained.
- 3) Floor should be mop cleaned every two months using 5% Lysol (provided by the department and available in DB440). Floor should not be swept or waxed.
- 4) To prepare the Lysol working solution required for disinfection, take half a bottle of the concentrated Lysol provided and add water to fill half of the bucket.



- 5) The lab should have a mop and bucket set and reagents allocated to them, which should only be used for cleaning of the lab and should not be removed from the lab.

- 6) Fresh cleaning reagents should be prepared before each cleaning and should not be stored in diluted form because their activity will diminish with time.
- 7) Communicate with [chem.safety@utoronto.ca](mailto:chem.safety@utoronto.ca) to request more supplies when required.
- 8) Do not touch anything while in the laboratory unless required to do so to carry out your work and you have been told it is safe to do so by your supervisor or lab members. In particular, do not touch anything on the benches and only move things on the floor if you have been told it is safe for you to do so. Do not touch, empty, or move things in the laboratory sinks unless you have been told exactly what you can or cannot do.
- 9) Use the Cleaning Log provided to check off completed tasks (see Page 3)
- 10) Mopping of DB440 will be scheduled through the property manager and the lab will be prepared for such cleaning ensuring no items are on the floor and facilitating the custodian's work.

